



FHA

File Submission Cover Sheet

(REVISED 7.30.09)

Company Name: _____

Branch City and State: _____

Processor Name: _____

Processor Phone: _____

Processor Fax Number: _____

Processor Email: **(REQUIRED)**

Borrower Email: **(REQUIRED)**

Borrower Name(s): _____

Street Address: _____

City, State, Zip: _____

Closing documents drawn in name of:

SA

Broker ("table funded")

Account Representative:

- Julie Aceto
- Jennifer Amir
- Mark Becher
- Frank Bradley
- Ruby Celia
- Noel Chapman
- Hiram Collado
- Steve Corn
- Jeremy Crooks
- Melissa Crosby
- Justin Demola
- Ken Dubman
- Sharon Durso
- Randi Fleischman
- Natalee Geer
- Steve Gilbert
- Phil Gouskos
- Alan Greidus
- Richard Grossman
- Calvin Hensley
- Mike Kincaid
- Bryan Knabe
- Marty Lehman
- Jeff Lentz
- Scott Lentz
- David Leon
- Tina Leon
- John Lewandowski
- Michael Meyers
- Andre Mokhtari
- Steve Neder
- John Porter
- Sandra Rodriguez
- Beth Segal
- Stacy Shappell
- Michael Sheffield
- Tricia Sheffield
- Diane Sonlin
- Shawn Van Drehle
- Glen Warinner
- Mary Wood
- Other: _____

Mail All New Files to:
 Security Atlantic Mortgage Co.
 499 Thornall Street, 2nd Floor
 Edison, NJ 08837

Email All New Files to:
 newfiles@fhaland.com

Email preflights to :
 prequals@fhaland.com

Submission Type	Loan Purpose	Loan Type
<input type="checkbox"/> Full File	<input type="checkbox"/> Purchase	<input type="checkbox"/> FHA Fixed Rate
<input type="checkbox"/> Litefile	<input type="checkbox"/> Rate/Term	<input type="checkbox"/> FHA 5/1 ARM
<input type="checkbox"/> Preflight	<input type="checkbox"/> Cash-Out	<input type="checkbox"/> FHA Streamline

Low Middle Score

Property Type

<input type="checkbox"/> SFD	<input type="checkbox"/> 4 Unit	<input type="checkbox"/> PUD
<input type="checkbox"/> 2 Unit	<input type="checkbox"/> Condo	<input type="checkbox"/> Rowhouse
<input type="checkbox"/> 3 Unit	<input type="checkbox"/> Hi-Rise Condo	

LTV	Ratios	Loan Amount	Term
	/		

SUGGESTED UNDERWRITING STACKING ORDER

- SA File Submission Cover Sheet
 - SA Pre-Flight Findings
 - FHA Transmittal Summary
 - Typed 1003 and Handwritten 1003
 - Total Scorecard Findings
 - FHA Case Assignment / LDP / GSA / CAIVRs
 - Credit Reports
 - Credit Explanations
 - Mortgage or Rental History / Mortgage Payoff
 - VOEs / W-2s / Paystubs / Tax Returns
 - VODs / Bank Statements
 - All Escrow Deposit Doc (purchases only)
 - Contract of Sale / Addendums(purchasesonly)
 - 12-Month Chain of Title (or Deed if refi)
 - FHA Appraisal(s)
 - Homeowner's Insurance Dec Page / Pd Receipt
 - All Disclosures
- Titlework should be submitted separately to
 TITLE@FHALAND.COM

UNDERWRITER PREFERENCE

WHILE THERE ARE NO GUARANTEES, FOLLOWING THE TIPS BELOW WILL INCREASE THE LIKELIHOOD YOUR FILE WILL BE ASSIGNED TO ONE OF THE UNDERWRITERS YOU HAVE SELECTED.

1. Select as many underwriters as possible. You must select at least six, or the file will be randomly assigned.
2. Submit your file between 5:00pm and 12:00pm EST

- | | |
|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Randi | <input type="checkbox"/> Stephanie |
| <input type="checkbox"/> James | <input type="checkbox"/> Yesenia |
| <input type="checkbox"/> Glenn | <input type="checkbox"/> Lisa L. |
| <input type="checkbox"/> Tricia | <input type="checkbox"/> Tom |
| <input type="checkbox"/> Adam | <input type="checkbox"/> Herman |
| <input type="checkbox"/> Dee | <input type="checkbox"/> Audrey |
| <input type="checkbox"/> Helen | <input type="checkbox"/> Wendy |
| <input type="checkbox"/> John | <input type="checkbox"/> Maryanne |
| <input type="checkbox"/> Sue | <input type="checkbox"/> |
| <input type="checkbox"/> Scott | <input type="checkbox"/> |
| <input type="checkbox"/> Shalonda | <input type="checkbox"/> |
| <input type="checkbox"/> Karla | <input type="checkbox"/> |
| <input type="checkbox"/> Heather | <input type="checkbox"/> |

CREDIT CO., USERNAME AND PASSWORD (TO RE-ISSUE REPORT IN DU)

NOTES

PHONE 732.738.7100
FAX DIRECTORY
AND MORE AT
WWW.FHAOK.COM